



## WIRELESS E-911 SERVICES BOARD

February 13, 2002

10:00 a.m.

110 S. 7<sup>th</sup> Street  
3<sup>rd</sup> Floor Conference Room  
Richmond, Virginia 23219

Members Present: Jerry Simonoff, Chairman  
James McDonnell, Vice Chairman  
Melvin Breeden  
Captain John Furlough  
Terry Hall  
Tom Hanson

Robert Layman  
Chief Henry Stanley (11:00 am)  
David Von Moll  
Robert Woltz

Members Absent: Edward Coglio  
Ralph Jones  
Sheriff Ron Oakes  
Chief Julian Taliaferro

Staff Present: Steve Marzolf, Coordinator  
Mel Sheridan, Analyst  
Brenda Bolton, Administrative  
Assistant

### **1. CALL TO ORDER**

Jerry Simonoff, Chairman, called the meeting of the Wireless E-911 Services Board (hereafter referred to as the Board) to order at 10:00 a.m., Mr. Simonoff welcomed all in attendance.

### **2. APPROVAL OF JANUARY MINUTES**

Mr. Breeden made a motion, seconded by Mr. Hall, that the Board minutes of January 9, 2002 be approved as presented; passed 10-0-0.

### **3. FINANCIAL REPORT**

Mr. Marzolf stated that the financial report for January, 2002 on the status of the Wireless Fund was not available at this time due to system problems. The report will be made available via email and will be posted on the website at [http://va911.org/wireless\\_fund.htm](http://va911.org/wireless_fund.htm) when it is available.

#### **4. CMRS MONTHLY STATUS SUMMARY**

Mr. Marzolf gave the Board an overview of the monthly reports filed by each CMRS Provider. He noted that all CMRS Providers submitted reports except Nextel Partners.

#### **5. STATEWIDE BASE MAPPING PROJECT**

Mr. Bill Shinar (Coordinator, Virginia Geographic Information Network) presented an update on the Virginia Base Mapping Initiative (VBMI) as per attached.

#### **6. WIRELINE GRANT GUIDELINES**

Mr. Hall made a motion, seconded by Mr. Woltz that the attached "Guidelines for the Submission of Wireline E-911 Grant Funding for the Fiscal Year beginning July 1, 2002 and ending June 30, 2003" be approved; passed 10-0-0.

Mr. Marzolf will include a cover memo along with guidelines to PSAPs addressing the issue of informing all localities to work with their local procurement officials.

#### **7. TELEMATICS/AUTOMATIC CRASH NOTIFICATION**

Mr. Darold Whitmer, Intrado, made a presentation to the Board regarding Telematics/Automatic Crash Notification as per attached. A motion was made by Mr. Woltz, seconded by Mr. Hall that the Board appoint a workgroup to include PSAP Managers, Law Enforcement Officers and PSC Staff to research further and make a recommendation to the Board whether or not to consider funding this project; passed 10-0-0.

#### **8. OLD BUSINESS**

- **FY2002 Funding Northumberland (Correction)**

Mr. Marzolf presented a FY2002 PSAP Funding Request for Northumberland County that was originally presented and approved as a FY2003 request but it was actually for FY2002. A motion was made by Mr. Hanson, seconded by Chief Stanley to approve the original submission as an FY2002 request; passed 10-0-0.

- **CAS Upgrade Request**

Mr. McDonnell made a motion, seconded by Mr. Hanson that the Board direct staff to execute a contract with Verizon for the cost of CAS upgrades to all 9-1-1 tandems located in Virginia and subsequent monthly recurring costs; passed 9-0-1, abstention by Mr. Woltz.

- **Project Management IFB Update**

Mr. Marzolf briefed the Board regarding the Project Management IFB. He stated that the IFB has been closed for bids and a list of allowable Project Management Consultants will be available to the PSAPs within the next couple of weeks as long as

a particular procurement issue is solved. Mr. Marzolf also stated that all invoicing from the consultants would go directly to the Division of Public Safety Communications.

- **Modis, Inc. Update**

Mr. Marzolf briefed the Board regarding the issues of the Phase II study. Though the report was due in February, it was not ready in time for the meeting. Since the report will be delayed a month, Modis has agreed to add a six person review step to the approval process. The review panel will include the three PSAP managers on the Board and three additional people who will be determined at a later date.

## **9. NEW BUSINESS**

- **FY2002 PSAP Adjustments  
(Culpeper, Emporia (Phase II), Harrisonburg-Rockingham, Pittsylvania (Phase II))**

Mr. Marzolf presented the Board with four FY2002 PSAP adjustment requests, Culpeper for a \$22,239.15 decrease as per attached, Emporia (Phase II) for a \$95,517.17 increase to cover the cost of their Mapping Display System as per attached, Harrisonburg-Rockingham for a \$57,667.08 decrease as per attached, and Pittsylvania (Phase II) for a \$71,964.00 increase to cover the cost of their Mapping Display System as per attached. Mr. Hall made a motion, seconded by Mr. Von Moll that the adjustments be accepted as presented; passed 10-0-0.

- **FY2002 PSAP Requests  
(Mecklenburg, New Kent, Southampton, Sussex)**

Mr. Marzolf presented PSAP requests for FY2002 for Mecklenburg, New Kent, Southampton, and Sussex as per attached. Mr. Hanson made a motion, seconded by Mr. Furlough that these requests be approved as presented; passed 10-0-0.

- **FY2003 PSAP Requests  
(Botetourt, Culpeper, Franklin, King & Queen, Mecklenburg, New Kent, Page, Southampton, Spotsylvania, Sussex)**

Mr. Marzolf presented PSAP requests for FY2003 for Botetourt, Culpeper, Franklin, King & Queen, Mecklenburg, New Kent, Page, Southampton, Spotsylvania, and Sussex as per attached. Mr. Von Moll made a motion, seconded by Chief Stanley that these requests be approved as presented; passed 10-0-0.

- **CMRS Subcommittee Report**

The CMRS Subcommittee met today, February 13, 2002 at 9:00 a.m. and reviewed the CMRS True-up reports for FY2001. The committee voted to recommend for approval the reports received from US Cellular and Cingular minus costs where insufficient documentation was provided. Mr. Marzolf also stated that the subcommittee recommends that the Board seek repayment of funds due back

immediately. Mr. Hall made a motion, seconded by Mr. Hanson that the recommendation of the subcommittee be accepted; passed 10-0-0.

- **2002 General Assembly Session and Budget**

Mr. Marzolf briefed the Board regarding two new budget amendments that would affect the Board; Item 464 (reimbursement to local government within thirty days) and Item 468 (guidelines for the geographic information system.)

## **10. ADDITIONAL BUSINESS**

- **Special Recognition – William E. Landside**

Mr. Simonoff made the following motion, seconded by Mr. Woltz; passed 10-0-0.

“Whereas, William E. Landside, the former Comptroller of Virginia, served the Wireless E-911 Services Board from July 1, 1998 to November 1, 2001; and

Whereas, William E. Landside provided leadership and guidance to the Board as its first Chairman from July 1, 1998 to October 1, 2000; and

Whereas, many of the policies and procedures established under his tenure are still the guiding principles used by the Board today; now, therefore, be it

Resolved that the Virginia Wireless E-911 Services Board expresses its appreciation and gratitude to William E. Landside for his years of service helping to further the cause of public safety.”

## **11. ADJOURNMENT**

With no other business to be discussed, Mr. Hanson made a motion, seconded by Captain Furlough that the meeting be adjourned; passed 10-0-0.

Respectfully submitted,

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Brenda A. Bolton  
Administrative Assistant  
Public Safety Communications  
Department of Technology Planning

Approved by Board: \_\_\_\_\_  
(date)